



COMMUNITY FUND

TOURNAMENT GRANT PROGRAM

Program Guidelines

Program Summary. The Minnesota Twins Community Fund’s Tournament Grant program will distribute grants of \$100 - \$1,000 to assist youth baseball and softball organizations administer national, regional, or statewide tournaments. Grant funds should be used to reduce the operating expenses of the tournament.

The Twins Community Fund and its grant programs are supported in part by Target, US Bank, Best Buy, Treasure Island, and Delta.

Administration. The Tournament Grant program will be administered by Minnesota Twins Community Fund staff who review all requests, pay grants, work closely with grantee organizations to ensure tournament success, and maintain program records.

Eligibility. The program is open to any Upper Midwest non-profit organization or local government unit wishing to host/ organize a tournament on a national, regional (multi-state) or statewide level. Two to five grants will also be available to organizations in Southwest Florida, home of the Twins Spring Training facility and the Fort Myers Miracle, the Twins Class A affiliate. Grants will not support tournaments operated as a for-profit fundraiser.

Applicants must have already received confirmations from a majority of participating teams. Tournaments should take place within six months of receiving the grant.

Priority will be given to tournaments that demonstrate responsible resource use in event operations; areas of consideration include food service, waste resource management, energy conservation, transportation, products purchasing and event registration.

Application Process/Schedule. Applicants must complete an application and submit other required documents. Applications will be accepted and reviewed throughout the year until all grant funds are distributed. Final grant determinations will be made by the Twins Community Fund Board of Directors in April and June. Application due dates are as follows:

<i>Application Due Date</i>	<i>Grant Determination/Notification</i>
March 12, 2012	April 30, 2012
May 14, 2012	June 30, 2012

Applications must be complete and sent through the mail. Faxed/ emailed applications are not accepted.

Other Requirements. Organizations receiving grants must:

- Complete a final report with final tournament financial results; and
- Recognize the grant contribution in some form to the public.

Questions about the Tournament Grant program should be directed to:

Stephanie Johnson
Tournament Grant Program
TWINS COMMUNITY FUND
1 Twins Way
Minneapolis, Minnesota 55403



**YOUTH BASEBALL & SOFTBALL NATIONAL/REGIONAL/STATE TOURNAMENT
GRANT APPLICATION - 2012**

Organization Name: _____

Tournament Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Contact Daytime Phone: _____ Contact Fax: _____

Contact E-mail Address: _____ Contact Web Site: _____

ARE YOU A NONPROFIT ORGANIZATION OR GOVERNMENT AGENCY? Please circle one:

Nonprofit 501(c)3 Organization
(attach copy of IRS designation letter)

- OR -

Government Agency

Requested Grant Amount: \$

Section 1 – Tournament Information

Please provide information about your tournament.

1. National Youth Baseball/Softball Organization Affiliation (If applicable):

2. Tournament Dates:

3. Tournament Site:

4. Years tournament has existed:

5. Sport(s) – circle one: Youth Baseball Youth Softball

6. Number of teams participating in the tournament:

7. Number of youth participating in the tournament:

8. Age range of participants:

9. Is this a national, regional, or statewide tournament:

10. Number of states represented at the tournament (If applicable):

11. Participation fee per team: \$ _____

12. Total cost of the tournament \$ _____

13. On a separate sheet, please list the teams, with contact information for each, that will be participating in the tournament.

14. On a separate sheet, please itemize the ways in which your tournament implements responsible resource use in event operations. (Examples of this can be found in the eligibility section of the guidelines)

15. Please fill out the attached line-item budget.

LINE-ITEM BUDGET

- Please list all expenses for this proposed tournament. All expenses, including items donated, should be included.
- We realize that this budget is subject to change and amendable.
- Column A lists your organization's share of the expense of that item.
- Column B lists the Twins Community Fund's share within the grant you requested.
- Column C lists any other funding organizations' share.

LINE ITEM	A	B	C	TOTAL
TOTALS				

- Please list any other organizations funding this project and how much total cash and in-kind donations they have contributed:

Organization Name	Total Donation in US\$
	\$
	\$
	\$
	\$
	\$

Section 2 – Grant Information

Please answer the following questions about the proposed grant.

1. How will grant dollars from the Minnesota Twins Community Fund be used?
2. Will you publicly recognize the Minnesota Twins Community Fund during the tournament?
3. How do you plan to promote the tournament to the public?

By submitting and signing this grant application, the undersigned certifies that this information is correct and factual. Should the Minnesota Twins Community Fund provide grant funds to your organization, the undersigned agrees to recognize that grant through advertising in game/tournament programs, other organization publications, at events associated with the tournament and/or via ballpark signage.

Organization

Signature

Date

All information required in the *Tournament Grant* application must be supplied as specified. Do not leave any submission items unaddressed. If a submission item is not applicable, please state the reason(s) why the item does not apply.

Applications that are incomplete will be returned and will not be reviewed for funding until re-submitted as a complete application.

COMPLETED APPLICATIONS SHOULD BE SENT TO:

Tournament Grant Program
Attn: Stephanie Johnson
1 Twins Way
Minneapolis, MN 55403